



Friday, 8 June 2018

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 18 June 2018**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Amil	Councillor Manning
Councillor Bye	Councillor O'Dwyer
Councillor Carter	Councillor Pentney
Councillor Ellery	Councillor Robson
Councillor Hill	

### **External Advisors**

Mr Blazeby, Mr Buckpitt, Mr Day, Mr Ellis and Mr Stewart

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

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**01803 207087**

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# HARBOUR COMMITTEE AGENDA

1. **Election of Chairman/woman**  
To elect a Chairman/woman for the 2018/2019 Municipal Year.
2. **Appointment of Vice-Chairman/woman**  
To appoint a Vice-Chairman/woman for the 2018/2019 Municipal Year.
3. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
4. **Minutes** (Pages 4 - 5)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 2 May 2018.
5. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
6. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
7. **WW1 Commemorative Art Installation** (Verbal Report)  
To receive a verbal report on the above.
8. **Appointment of Harbour Appointments Sub-Committee** (Page 6)  
To appoint a Harbour Appointments Sub-Committee for 2018/2019.

- |            |   |                    |
|------------|---|--------------------|
| <b>9.</b>  | <b>Pilotage Review Working Party</b><br>To appoint a Pilotage Review Working Party for 2018/2019.   | (Page 7)           |
| <b>10.</b> | <b>Tor Bay Harbour Authority Budget Monitoring 2018/19</b><br>To note a report that provides Members with projections of income and expenditure for the year 2018/19 compared with approved budgets.                          | (Pages 8 -<br>13)  |
| <b>11.</b> | <b>Tor Bay Harbour Authority Revenue Outturn 2017/18</b><br>To note a report that provides Members with the details of the Tor Bay Harbour Authority final expenditure and income figures against budget targets for 2017/18. | (Pages 14 -<br>18) |
| <b>12.</b> | <b>Performance Monitoring - Quarter 4</b><br>To note the performance report for quarter 4.  | (Pages 19 -<br>22) |
| <b>13.</b> | <b>Torquay/Paignton and Brixham Harbour Liaison Forums</b><br>To note the minutes of the above Harbour Liaison Forums.  | (To Follow)        |



## Minutes of the Harbour Committee

2 May 2018

-: Present :-

Councillor Bye (Chairman)

Councillors Amil, Darling (S), Doggett, Ellery (Vice-Chair), Hill, Manning, O'Dwyer and Robson

External Advisors: Mr Buckpitt and Mr Stewart

(Also in attendance: Elected Mayor Oliver, Councillors Haddock and Thomas (D))

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### 88. Apologies

Apologies for absence were received from Mr Blazeby, Mr Day and Mr Ellis.

It was reported that, in accordance with the wishes of the Liberal Democrat Group, the membership of the Committee had been amended for this meeting by including Councillors Darling (S) and Doggett instead of Councillors Carter and Pentney.

### 89. Minutes

The Minutes of the meeting of the Harbour Committee held on 19 March 2018 were confirmed as a correct record and signed by the Chairman.

### 90. Redevelopment of South Quay, Paignton Harbour

The Harbour Committee considered a report that provided Members with an update on the proposed procurement of a development partner for South Quay, Paignton. The Harbour Master informed Members that the Committee were empowered to provide its views, as the Committee's Terms of Reference require it to provide strategic direction in relation to the assets within the harbour estate that are managed by the Harbour Authority.

At the meeting Mr Easterbrook addressed the Committee.

Councillor Ellery proposed and Councillor Amil seconded a motion as set out below:

That the Harbour Committee recommends to Council that we oppose development of Paignton Harbour that has a residential proposal, which we believe goes against the interests and security of the Paignton Harbour tenants and users who we serve.

The motion was put to the vote and declared lost.

Councillor Robson proposed and Councillor Manning seconded a motion which was agreed, as set out below:

Resolved:

That

- i) The Harbour Committee supports the procurement of a development partner to identify a preferred and viable solution for the redevelopment of South Quay, Paignton Harbour; and
- ii) A further report be presented to the Harbour Committee, identifying a preferred and viable redevelopment scheme, so that strategic advice can be provided to the Council as required by the Committee's Terms of Reference.

(Note 1: In accordance with Standing Order A19.6, Councillors Amil and Ellery requested that their vote against the decision be recorded.

#### **91. Capital Project Brixham Breakwater**

The Harbour Committee considered a report that provided an update on the proposed improvements to Brixham Breakwater, the present funding position, and the complications introduced by the damage caused by storm 'Emma'.

Resolved:

- i) That the application for external grant funding to undertake capital works that will improve Brixham Breakwater be supported;

That Council be recommended to approve:

- ii) that, the Head of Finance, in consultation with the Elected Mayor, be asked to approve the application to the Marine Management Organisation (MMO) for a European Maritime and Fisheries Funding (EMFF) grant of up to £2 million; and
- iii) that, the Council is recommended to approve up to a £3.853 million variation to the Capital Plan to undertake capital works that will improve Brixham Breakwater, to be funded from EMFF external grant funding and Council funding from the capital major repairs and renewals budget.

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Chairman

## Appointment of Harbour Appointments Sub Committee

The Terms of Reference for the Harbour Committee state that the Committee membership will be:-

*“9 members of the Council plus up to five external non-voting advisors appointed by the Committee on a four year term and one non-voting advisor who is a private sector representative of the Board of the Torbay Economic Development Company. .... Appointments will be merit based and be in accordance with the Local Protocol for members of the Harbour Committee”*

The Committee is asked to consider appointments to the Harbour Appointments Sub Committee (a minimum of three Councillors). In June 2017, it was resolved that a Harbour Appointments Sub-Committee, comprising of five members of the Harbour Committee (The Chair, Vice-Chair and Councillors Amil, Carter and Stringer), be appointed with the following Terms of Reference:-

*“to consider ad hoc applications for external advisor positions on the Harbour Committee and recommend to the Harbour Committee the persons who should be appointed to those posts as and when vacancies arise. And to determine the rolling programme for advisors tenure”*

Although not specifically stated in the Terms of Reference for the Harbour Committee it is a Harbour Committee recommendation that External Advisers should be limited to two 4-year terms, which is in line with good governance best practice. The table below shows the current position in respect of External Advisers :-

Advisor	Appointing Body	Date when first appointed	Current 4-year term ends
David Buckpitt	Harbour Committee	5 Dec 2011	End of Dec 2019
Michael Stewart	Harbour Committee	17 Dec 2012	End of Dec 2020
Michael Ellis	Harbour Committee	16 Dec 2013	End of Dec 2021
Nigel Blazeby	Harbour Committee	19 March 2017	End of March 2022
Mark Day	Harbour Committee	19 March 2017	End of March 2022
Vacant	EDC	N/A	N/A

**June 2018**

## Pilotage Review Working Party

The Terms of Reference for the Harbour Committee state that the Committee should:-

1. Establish any sub-committee or working parties as the Committee sees fit and;
2. To act as Duty Holder for the purposes of the Port Marine Safety Code

Tor Bay Harbour Authority is a *Competent Harbour Authority* within the meaning of the Pilotage Act 1987 which states that

“Each Competent Harbour Authority shall keep under consideration ...whether any, and if so, what pilotage services need to be provided to secure the safety of the ships navigating in or in the approaches to its harbour”

It is therefore appropriate for the Harbour Committee to establish a Pilotage Review Working Party.

In June 2017 it was resolved that a Pilotage Review Working Party, comprising of two of the External Advisors (Capt. Lloyd and Mr Buckpitt) be appointed to work alongside Officers to review the Pilotage arrangements for Tor Bay Harbour and to recommend to the Harbour Committee any amendments to the Pilotage Directions as and when appropriate. Capt. Lloyd has subsequently left the Harbour Committee.

**June 2018**



**Meeting: Harbour Committee**

**Date: 18<sup>th</sup> June 2018**

**Wards Affected: All wards in Torbay**

**Report Title: Tor Bay Harbour Authority Budget Monitoring 2018/19**

**Executive Lead Contact Details: Non-Executive Function**

**Supporting Officer Contact Details: Adam Parnell**

**Head of Torbay Harbour Authority  
Tor Bay Harbour Master**

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**Pete Truman**

**Principal Accountant**

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## **1. Purpose**

- 1.1 This report provides Members with projections of income and expenditure for the year 2018/19 compared with approved budgets.
- 1.2 This report identifies the overall budgetary position for Tor Bay Harbour Authority as at end of April 2018 to enable appropriate action to contain expenditure and maintain reserves at appropriate levels.
- 1.3 The Committee is asked to note that the amended outturn projections of the harbour accounts and adjustments to the Reserve Funds shown in Appendix 1.
- 1.4 The Committee is asked to note the Head of Torbay Harbour Authority's use of delegated powers to make decisions in relation to the budget allocated to Tor Bay Harbour.
- 1.5 The Committee is asked to note that no waiver of harbour charges has been approved under the Harbour Master's use of delegated powers to date for 2018/19.

## **2. Summary**

- 2.1 The Tor Bay Harbour Authority budget was approved by the Harbour Committee on 5<sup>th</sup> December 2017
- 2.2 This is the first budget monitoring report presented to the Harbour Committee for

the financial year 2018/19.

- 2.3 The Head of Torbay Harbour Authority has re-assessed the achievable level of fish tolls and has increased the income targets for both Brixham Fish Quay and for landings at Torquay Harbour. Part of this increase is being applied to fund revised staffing levels.

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## Supporting Information

### 3. Position

- 3.1 The projected outturn at Appendix 1 reflects amendments to the budget made within the Head of Torbay Harbour Authority's delegated powers. Details of each amendment can be found in the associated note.
- 3.2 The performance against budget is summarised below:

	<b>£000</b>
Original Budget (deficit) 2017/18	(22)
Projected Surplus 2018/19	28

- 3.3 The current progress of Harbour capital schemes is detailed below:

	<b>Total Budget</b>	<b>Actual to Date (including prior years)</b>	<b>Projected Outturn</b>	<b>Notes</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	
Torquay Outer Harbour Pontoon	263	263	263	(i)
Oxen Cove Jetty	1,967	136	1,967	(ii)
North Quay Brixham Fendering	75	12	75	(iii)

3.4 The Harbour's liability for prudential borrowing is detailed in the following table, (the repayment instalment due for 2018/19 will be made later in the year):

<b>Capital Scheme</b>	<b>Amount Borrowed</b>	<b>Start of Repayments</b>	<b>Principal outstanding</b>
Town Dock (Torquay Harbour)	£1,140,000	2008/09	£646,732
Haldon Pier (Torquay Harbour)	£1,200,000	2010/11	£946,255
Brixham Harbour New Fish Quay Development	£4,750,000	2011/12	£3,995,900
Torquay Inner Harbour Pontoons (Inner Dock)	£800,000	2014/15	£723,954
	<b>TOTAL</b>		<b>£6,312,841</b>

3.5 The Tor Bay harbour Authority debt position at the end of May 2018 is set out in the table below:-

	<b>Corporate Debtor System</b>		<b>Harbour Charges</b>	
	Unpaid by up to 60 days	Unpaid over 60 days	Unpaid by up to 60 days	Unpaid over 60 days
Debt outstanding	£26k	£79k	£62k	£326k
Bad Debt Provision	£37k			

The outstanding Harbour Charges debt largely reflects take of payment of user charges by instalments and the overall figure will reduce throughout the year.

3.6 Under the Council's Scheme of Delegation the Harbour Master can vary (by addition or waiver (in full or as to part)) the approved Schedule of Harbour Charges in such manner as shall be considered reasonable. However, the Harbour Master shall maintain a proper written record of all variations approved using the delegated powers and shall, at least twice a year, report to the Harbour Committee the total value of the additional charges levied and the total value of the charges waived (see paragraph 1.5).

3.7 Harbour Committee minute 398 (5) from December 2011 states the following:-

*“That, as recommended by the Harbour Committee’s Budget Working Party, each harbour reserve fund is split with 20% of budgeted turnover ring-fenced to meet any deficit in the revenue budget or winter storm damage and the balance ring-fenced to fund harbour related capital projects.”*

Consequently Committee is asked to note the obvious ongoing need for healthy Harbour Reserve Funds.

3.8 Over recent years the Harbour Committee has agreed to make annual contributions to the Council’s General Fund building to a total of £657,000 by 2017/18. The Committee understood that the recommendation relating to the cash contribution should then be reviewed.

3.9 The Harbour Committee Budget Working Party initially considered a schedule of budget reductions/income generating proposals by the Executive Head of Business Services to achieve the corporate General Fund contribution target of an additional £173,000 over 2018/19 and 2019/20 which was subsequently increased by £117,000 in 2018/19. The Working Party made a counter offer of £223,000 which was accepted with £145,000 applicable in the first year.

3.10 If the Council continues to request a significant contribution to the General Fund in the form of a cash dividend and asset rental fee there is a significant risk that the Harbour Authority will be unable to remain self funding. In that situation the Harbour Authority would require a precept from the General Fund and this scenario would be contrary to government best practice for the management of municipal ports.

## **Appendices**

Appendix 1 Harbour Revenue Accounts for 2018/19

## **Additional Information**

None

**HARBOUR REVENUE ACCOUNTS 2018/19 - BUDGET MONITORING**

**TOR BAY HARBOUR AUTHORITY**

<b>Expenditure</b>	<b>2018/19 Original Budget £ ,000</b>	<b>2018/19 Profiled Budget £ ,000</b>	<b>2018/19 Actual to Date £ ,000</b>	<b>2018/19 Projected Outturn £ ,000</b>	Notes
Harbour Employee Costs	640	105	105	664	1
Operations and Maintenance :-					
Repairs and Maintenance	216	29	108	216	
Rent/User charges Concessions	17	8	9	17	
Other Operating Costs	580	149	114	580	
Management and Administration :-					
Internal Support Services	162	0	0	162	
External Support Services	51	0	0	51	
Other Administration Costs	73	16	8	73	
Capital Charges	498	0	0	498	
Contribution to General Fund - EHO	25	0	0	25	
Contribution to General Fund - Cash Dividend	171	0	0	171	
Contribution to General Fund - Asset Rental	631	0	0	631	
	<b>3,064</b>	<b>307</b>	<b>344</b>	<b>3,088</b>	
<b>Income</b>					
Rents and Rights :-					
Property and Other Rents/Rights	594	172	178	594	
Marina Rental	403	40	40	403	
Operating Income :-					
Harbour Dues	152	137	136	152	
Visitor and Slipway	55	21	19	55	
Mooring fees	216	175	178	216	
Town Dock	313	311	312	313	
Torquay Inner Harbour Pontoons	263	260	258	263	
Fish Toll Income	775	90	148	853	2
Boat and Trailer parking	43	39	41	43	
Recharged Services	81	14	16	81	
Other Income	147	88	103	143	
	<b>3,042</b>	<b>1,347</b>	<b>1,429</b>	<b>3,116</b>	
<b>Operating Surplus /(Deficit)</b>	<b>(22)</b>	<b>1,040</b>	<b>1,085</b>	<b>28</b>	
<b>RESERVE FUND</b>					
Opening Balance as at 1st April				812	
Interest Receivable (estimated)				5	
Net Surplus / (Deficit) from Revenue Account				28	
Expected Closing Balance as at 31st March				<b>845</b>	

Note: In line with Harbour Committee minute 398 (5) December 2011 the minimum Reserve level at year end 2018/19 is **£608k** based on 20% of budgeted turnover to meet any deficit in the revenue budget or winter storm damage. The balance is earmarked for harbour related capital projects.

## **HARBOUR REVENUE ACCOUNTS 2018/19 - BUDGET MONITORING**

### **NOTES**

- 1 The Head of Torbay Harbour Authority has increased the current establishment for a temporary period. The additional cost is intended to be met from an increased target for fish toll income (see note 2).
- 2 The target level for fish tolls has been increased by the Head of Tor Bay Harbour Authority based on current operating levels and discussions with the fishing industry.



**Meeting: Harbour Committee**

**Date: 18<sup>th</sup> June 2018**

**Wards Affected: All Wards in Torbay**

**Report Title: Tor Bay Harbour Authority Revenue Outturn 2017/18**

**Executive Lead Contact Details: Non-Executive Function**

**Supporting Officer Contact Details: Adam Parnell**

**Head of Tor Bay Harbour Authority**

**Tor Bay Harbour Master**

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**Pete Truman**

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## 1. Purpose and Introduction

1.1 This report provides Members with the details of the Tor Bay Harbour Authority final expenditure and income figures against budget targets for 2017/18.

## 2. Proposed Decision

2.1 That the report is noted.

## Supporting Information

### 3. Position

3.1 The Tor Bay Harbour Authority budget for 2017/18, based on a 3.0% increase in harbour charges, was approved by Council on 13<sup>th</sup> December 2016.

3.2 Subsequent amendments to the budget and variation to the Reserve Account have been noted by the Harbour Committee throughout the year.

3.3 The final outturn against the revised budget is summarised below:

	<b>Original Budget 2017/18 £000</b>	<b>Revised Budget 2017/18 £000</b>	<b>Outturn 2017/18 £000</b>
Tor Bay Harbour Authority Surplus/(Deficit)	0	56	66

3.4 Details of expenditure and income with explanations of material variances are provided at Appendix 1. The outturn figures form part of the Council's Statement of Accounts which is currently being prepared for audit.

3.5 The Harbour finances have benefitted from the continuing success of Brixham Fish Market facility and the optimisation of other income streams. The additional revenues have been applied to capital schemes investing in the Harbour infrastructure.

3.6 The Committee is asked to note the Harbour Master's use of delegated powers to waive certain harbour charges, which at the end of this financial year amounted to £4,919.45 (excl VAT) and which were spread across both harbour accounts.

3.7 The Harbour's liability for prudential borrowing is detailed in the following table:

<b>Capital Scheme</b>	<b>Amount Borrowed</b>	<b>Start of Repayments</b>	<b>Principal outstanding at 31<sup>st</sup> March 2018</b>
Town Dock (Torquay Harbour)	£1,140,000	2008/09	£646,732
Haldon Pier (Torquay Harbour)	£1,200,000	2010/11	£946,255
Brixham Harbour New Fish Quay Development	£4,750,000	2011/12	£3,995,900
Torquay Inner Harbour pontoons (Inner Dock)	£800,000	2014/15	£723,954
	<b>TOTAL</b>		<b>£6,312,841</b>

3.8 The Tor Bay Harbour Authority debt position at 31<sup>st</sup> March 2018 is set out in the table below:-

	<b>Corporate Debtor System</b>		<b>Harbour Debtor System</b>	
	Unpaid by up to 1 year	Unpaid over 1 year	Unpaid by up to 60 days	Unpaid over 60 days
Debt outstanding	£21k	£26k	£66k	£21k
Debt Impairment Provision	£29k			

Charges raised in advance of and due after 1<sup>st</sup> April 2018 are not included in the above analysis.

## **7. Consultation**

**7.1** The Harbour Outturn position has been shared with the Harbour Liaison Forums.

## **8. Risks**

8.1 There are no risks associated with this report.

## **Appendices**

Appendix 1 – Harbour Revenue Accounts Outturn 2017/18

## **Additional Information**

None

Appendix 1

HARBOUR REVENUE ACCOUNTS 2017/18 - Outturn

**TORBAY HARBOUR AUTHORITY**

Expenditure	2017/18 Original Budget £ ,000	2017/18 Revised Budget £ ,000	2017/18 Outturn £ ,000	Notes
Harbour Employee Costs	589	598	597	1
Operations and Maintenance :-				
Repairs and Maintenance	229	326	396	2
Rent/User charges Concessions	17	11	12	3
Other Operating Costs	548	651	701	4
Management and Administration :-				
Internal Support Services	162	164	164	
External Support Services	50	50	45	
Other Administration Costs	79	74	60	5
Capital Charges	498	498	498	
Contribution to General Fund - EHO	25	25	25	
Contribution to General Fund - Cash Dividend	171	171	171	
Contribution to General Fund - Asset Rental	486	486	503	
Revenue Contribution to Capital	0	151	131	6
Contingency to Reserve	0	150	150	7
	<b>2,854</b>	<b>3,355</b>	<b>3,453</b>	
<b>Income</b>				
Rents and Rights :-				
Property and Other Rents/Rights	576	567	573	8
Marina Rental	403	472	472	9
Operating Income :-				
Harbour Dues	144	154	156	10
Visitor and Slipway	54	65	65	
Mooring fees	212	209	209	
Town Dock	306	301	300	11
Torquay Inner Harbour pontoons	258	258	257	
Fish Toll Income - Bxm Fish Market	636	1,030	1,087	12
Fish Toll Income - Other	4	23	28	
Boat and Trailer parking	42	45	47	
Recharged Services	79	107	119	13
Other Income	140	180	206	14
	<b>2,854</b>	<b>3,411</b>	<b>3,519</b>	
<b>Operating Surplus /(Deficit)</b>	<b>0</b>	<b>56</b>	<b>66</b>	
<b>RESERVE FUND</b>				
Opening Balance as at 1st April			821	
Interest Receivable			5	
Net Surplus / (Deficit) from Revenue Account			66	
Contributions from Revenue Account			150	7
Anticipated withdrawals in year			(230)	15
Expected Closing Balance as at 31st March			<b>812</b>	

Note: In line with Harbour Committee minute 398 (5) December 2011 the minimum Reserve level at year end 2016/17 is £530k based on 20% of budgeted turnover to meet any deficit in the revenue budget or winter storm damage. The balance is earmarked for harbour related capital projects.

There remains a debt £82,000 to the Reserve from the Council in respect of a loan to Children's Services.

## HARBOUR REVENUE ACCOUNTS 2017/18 - Outturn

### NOTES

- 1 Additional employee costs from a restructuring of the management of the Harbour function.
- 2 Repairs & Maintenance jobs totalling £73k were brought forward from 2016/17. A corresponding contribution from carried forward funds in the Reserve was not required.  
Significant costs were incurred in March from storm damage, in particular to the Breakwater lighthouse in Brixham.
- 3 The Revised Budget and Outturn reflects a reduction in the number of waivers granted over all three harbours.
- 4 Additional costs were expected and applied over a number of headings due to required increased operational capacity (and, in cases income generation). Fees were incurred on viability studies ahead of potential capital investment schemes.
- 5 Savings were achieved on communications and IT costs.
- 6 Direct funding of enhanced pontoon work at Torquay Harbour and improvement fendering of the north side of Brixham Fish Quay.
- 7 A specific contribution to the Reserve is proposed as a contingency for storm damage costs and projected future year revenue deficits.
- 8 An expected shortfall in rental income due to a bad tenant on the Paignton Harbour estate has been alleviated by reviews and other rent increases over the portfolio.
- 9 The actual turnover rent due for 2016/17 exceeded the provision made in last year's accounts resulting in a windfall in the current year. The turnover rent due for 2017/18 has been assumed at the same level as 2016/17.
- 10 Anchorage income was boosted by an increase in cruise ship traffic.
- 11 The original estimate was reduced to reflect a decision to replace 12m berths with 10m vessels.
- 12 Brixham Harbour achieved a record year for fish toll income.
- 13 Trade waste recharges were under target but new charging structures put in place for all other utilities maximised the income streams.
- 14 Income from winter storage has exceeded budget target. There was also unexpected increases in grid charges and small miscellaneous headings.
- 15 Reflects capital funding for pontoon replacement at Torquay and the residual costs of the new work boat at Brixham.



# Detailed Report 2017/18

Quarterly report for 2017/18 and 2017

No headings

Filtered by Flag: Include: Tor Bay Harbour Authority

Exclude: Archive

Key to Performance Status:

Projects:	No Data available	Milestone Missed	On Hold	On Target	Well Behind Target	Behind Target	Ahead of Target	Well Ahead of Target	Completed	Terminated
Performance Indicators:	No Data	Well Below Target	Below Target	On Target	Above Target	Well Above Target				

Key to +/- Column:

+ Higher figures are better    - Lower figures are better    OFF Direction cannot be determined

## Detailed Report 2017/18

Printed by: Adam Parnell

SPAR.net

Print Date: 11 May 2018 13:14

## Performance Indicators

Status Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
On Target	<a href="#">Business Continuity Plan Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour Harbour Committee Terms of Reference Reviewed</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour Act 1970 Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour &amp; Marina Act 1983 Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour (Oxen Cove and Coastal Footpath, Brixham) Act 1988 Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour Act 2000 Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour Byelaws 1994 Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Tor Bay Harbour Charges Document Reviewed</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	<a href="#">Review Business Risks</a>	+	Yes	Yes	n/a	n/a	n/a	Yes

On Target	TBHPP31	<a href="#">Review Tor Bay Harbour Asset Management Plan</a>	+	n/a	Yes	n/a	n/a	n/a	Yes
On Target	TDAMS01	<a href="#">TDAMS01 Harbour estate lettings occupancy</a>	+	100.00%	100.00%	100.00%	100.00%	100.00%	96.00%
On Target	THARB08	<a href="#">To Produce and Review a Risk Register for the Business Unit</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB17	<a href="#">Implement the safety management improvement plan</a>	+	100%	100%	n/a	n/a	n/a	100%
On Target	THARB21	<a href="#">Test and Review a Business Continuity Plan for the Business Unit</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB31	<a href="#">Safety Management System audit completed and improvement plan agreed</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB32	<a href="#">Review and exercise the Tor Bay Harbour Emergency Response Plan</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB37	<a href="#">Continue Benchmarking through relevant trade and professional associations</a>	+	Yes	Yes	Yes	Yes	Yes	Yes

On Target	THARB59	<a href="#">Agree the Tor Bay Harbour Authority Business Plan</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB60	<a href="#">Produce an Asset Management Plan for the Business Unit</a>	+	Yes	Yes	n/a	n/a	n/a	Yes
On Target	THARB62	<a href="#">Set the Tor Bay Harbour Charges and Harbour Budget</a>	+	n/a	Yes	Yes	Yes	Yes	Yes
On Target	THARB74	<a href="#">To hold quarterly meetings with harbour users and stakeholders</a>	+	Yes	Yes	Yes	Yes	Yes	Yes

**Projects**

Project Status	Code	Title	Project End	Last Review Date	Achieved	Missed	Arising
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